Connecting Android Devices to the Email

Step #1

First navigate to the settings option.

Next select Accounts & sync, then you will need to select Microsoft Exchange or corporate.
**Step #2**

Next you will be prompted for your ODU email and password. After entering that information click manual to continue on to step 3.

**Step #3**

Now that you are in manual set up enter your username. This is going to be your full ODU email address (ex. Username@ohiodominican.edu). Enter m.outlook.com for the server. The domain is optional, but some phones need one entered. The domain is ohiodominican.edu. Make sure Use SSL is checked.

**Step #4**

Next you are directed to an activation page, just select ok to continue.
**Step #5**

To finalize the activation you will just need to select activate at the bottom of the screen.