

1) From [ODU Online](#) Select "Employees"

The screenshot shows the ODU Online homepage. At the top left is the Ohio Dominican University logo. To its right is the text "ODU ONLINE". In the top right corner, there are navigation links: "LOG IN", "MAIN MENU", "FAQ", and "CONTACT". Below the header, a message states: "Your ODU Online username and password is your ODU network username and password. If your ODU network password has expired, please click [here](#) to reset your password. Please call the ODU Helpdesk at 614-253-3633, or toll free at 888-251-0773, if you need assistance. Thank you. Brain Colem".

On the left side, there is a "Welcome Guest!" section with links to "2007-2008 Course Catalog: [Click Here.](#)" and "2006-2007 Course Catalog: [Click Here.](#)". Below this, registration information is provided: "REGISTRATION FOR FALL SEMESTER 2008 will begin at 10:00 a.m., Monday, March 31, according to the following schedule: [March 31 - April 5 - 2008-2009 Seniors and Continuing Education Students.](#) [April 6 - April 10 - 2008-2009 Juniors](#)".

On the right side, there is a vertical menu with the following items: "Students", "Faculty", "Employees", and "Search For Sections". A white arrow points from the "Employees" menu item towards the center of the page.

2) Click Log In and enter your network username and password

This screenshot shows the "EMPLOYEES - WebAdvisor FOR EMPLOYEES MENU" page. The header includes the ODU Online logo and navigation links: "LOG IN", "MAIN MENU", "EMPLOYEES MENU", and "CONTACT". A "Welcome" message is visible in the top right corner. The main content area contains the text: "The following links may display confidential information." A white arrow points from the bottom center of the page towards the "LOG IN" link in the navigation bar.

This screenshot shows the "Log In" form on the "EMPLOYEES" page. The form has a title "Log In" and two input fields: "User ID:" with the text "linesn" and "Password:" with a masked password of 12 dots. A "SUBMIT" button is located to the right of the password field. A white arrow points from the bottom center of the page towards the "SUBMIT" button.

EMPLOYEES - WEBADVISOR FOR EMPLOYEES MENU

The following links may display confidential information.

Employee Profile

[Leave Plan Summary](#)
[Pay Advices](#)



3) From this menu select "Pay Advices" to see your pay advices online. Your pay advice will open in another window when you select it from the list.

Pay Advices

Select Other Year

Current Year

10/24/2008
10/10/2008
09/26/2008
09/12/2008
08/29/2008